

MALMESBURY PARK PRIMARY SCHOOL

Trading under Bournemouth Primary Mat
Company Number 9754024
Lowther Road
Bournemouth BH8 8LU
Tel: 01202 291227
Fax: 01202 291254
Email: office@malmesburypark.bournemouth.sch.uk



Headteacher
Jackie Green MA.Ed
Deputy Headteacher
Nicola Smith B-Ed (Hons) NPQH

www.malmesburypark.com

Malmesbury Park Primary School Breakfast Club Parent/Carer's Contract

Child's Name: _____

Parent/Carer's Name: _____

- I consent for my child(ren) to attend the Breakfast Club. I understand that the club has policies and procedures to adhere to. I also understand that there are expectations and obligations relating to both the club and myself/my child(ren) and agree to abide by them at all times.
- I understand that Breakfast Club is a play care facility and that whilst my child is there Breakfast Club is legally responsible for him/her.
- My child will be provided with breakfast and a drink whilst at this club unless I request otherwise.
- My child will be given stimulating and challenging play opportunities in a fun and safe environment.
- Once my child arrives he/she will be in the care of the club staff until he/she is taken to class, at which point the teacher is responsible for the child/children.
- I will inform Breakfast Club staff if my child is not attending a session that he/she is booked into.
- I will book the Breakfast Club sessions at least one week in advance and agree to pay at the time of booking. All bookings and payments are to be made using the schools online payment service provider Wisepay.
- Sessions are still payable even when my child does not attend, (including through ill health or taking an authorised absence), unless I give more than one weeks notice in writing. Requests received after this time cannot be refunded/credited to my childs account.
Email: breakfast@malmesburypark.bournemouth.sch.uk
- I will give one weeks notice in writing to the club supervisor should I no longer require a place for my child. Email: breakfast@malmesburypark.bournemouth.sch.uk
- I am aware that last entry into Breakfast Club is 8.25am Monday - Friday, during term time only.
- I understand that Breakfast Club will try to ensure the safety and security of items but cannot be held responsible for anything lost or stolen. Children are asked not to bring toys or personal items to the club.
- It is my responsibility to keep Breakfast Club staff informed of any alterations to the information held by the school regarding my child.
- Should there be any incidents at Breakfast Club involving my child, I will be informed of the situation by the club staff as soon as is practically possible.
- If my child has an accident, then he/she will be treated and I will be informed of the situation as soon as it is practically possible.
- In the event of an accident, requiring urgent medical attention, my child may be accompanied to hospital by a member of staff and I will be informed immediately.

To enable all children to feel valued, to experience success and to develop to their full potential in a caring and safe community



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Healthy Schools

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- If my child has any form of contagious illness I understand he/she will not be admitted to Breakfast Club.
- If my child falls ill whilst at the club I expect to be informed immediately and will be expected to collect him/her.
- Any information and details regarding my child(ren) will be treated as confidential. However, there may be times, for example in cases of child protection concerns, when details of my child(ren) may be passed onto other agencies e.g. the Police and/or Social Care and Health Care professionals at Bournemouth Borough Council.
- Should I have any problems I can discuss these with the Breakfast Club supervisor who will make every effort to address the problem raised. Should this remain unresolved I understand I can then escalate this to the Headteacher. If I am still unsatisfied with the outcome I can then request the schools complaint procedure to be followed.

I have read and understood the above terms and conditions for Breakfast Club and hereby agree to abide by them at all times.

Name: _____ (please print)

Signature: _____ Date: _____

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